

# Part F

## Members' Allowances Scheme

# **MEMBERS' ALLOWANCES SCHEME**

The Council of the London Borough of Barking and Dagenham, in exercise of the powers conferred by the Local Authority (Members' Allowances) (England) Regulations 2003, hereby makes the following scheme:

## **1. Scheme**

- 1.1 The scheme is known as the London Borough of Barking and Dagenham Members' Allowances Scheme 2011/12. This new Scheme shall have effect from 19 May 2011, with the exception of the Mayor's Purse which will take effect from 21 May 2011, for a period of 12 months or until such time as the Scheme is revoked.
- 1.2 In this scheme, "Councillor" means a Councillor of the London Borough of Barking and Dagenham.

## **2. Basic Allowance**

- 2.1 Subject to paragraph 7, a basic allowance shall be paid to each Councillor as specified in the Schedule to this scheme.

## **3. Special Responsibility Allowances**

- 3.1 Subject to paragraph 7:
  - 3.1.1 a special responsibility allowance shall be paid to those Councillors who hold the special responsibilities that are specified in the Schedule;
  - 3.1.2 the amount of each allowance shall be the amount specified against the special responsibility in the Schedule; and
  - 3.1.3 when a councillor would otherwise be entitled under the scheme to more than one special responsibility allowance, the entitlement shall only be to the highest allowance.

## **4. Childcare and Dependant Carers Allowance**

- 4.1 Councillors shall be entitled to claim for the care of children and other dependants whilst carrying out approved duties at the rate specified in the Schedule.
  - 4.1.1 Approved duties consist of:
    - all Council meetings and those outside bodies to which Councillors are appointed by the Council (as recorded through the Assembly); and
    - conferences or Member related training that councillors are required to attend
  - 4.1.2 It does not include any surgery or related ward councillor duties or School Governor duties.

- 4.1.3 Allowances for childcare and dependent care are paid as a contribution to costs rather than a full reimbursement. Allowances paid towards childcare or dependent care costs incurred by a councillor are subject to Income Tax and National Insurance Contributions even if the costs are unavoidably incurred as a result of carrying out Council duties.
- 4.1.4 Councillors cannot claim childcare allowances if they already participate in the Salary Sacrifice Scheme (Government voucher scheme relating to childcare costs). Further information regarding the Salary Sacrifice Scheme can be found at:

<http://www.hmrc.gov.uk/childcare/>

## **5. Travel and Subsistence Allowances**

- 5.1 Councillors shall be entitled to claim travel and subsistence allowances associated with carrying out approved duties in accordance with the Schedule.

## **6. Renunciation**

- 6.1 A Councillor may, by notice in writing to the Chief Executive, elect to forego any part of his/her entitlement to an allowance under this Scheme.

## **7. Part-Year Entitlements**

- 7.1 If the scheme is amended during the year or a Councillor holds office part way through the year, entitlements to basic and special responsibility allowances shall be paid on a pro-rata basis.

## **8. Payments**

- 8.1 Payments shall be made in instalments of one-twelfth of the amounts specified on a monthly basis, with the exception of the Mayor's Purse which shall be paid quarterly in advance.

## **9. Pensions**

- 9.1 All Councillors below the age of 75 shall be eligible to join the Local Government Pension Scheme.

## **10. Withholding Allowances**

- 10.1 Allowances may be withdrawn in whole or in part in the event of a Member being suspended or partially suspended. The decision to withhold an allowance will be made by either the Standards Committee or The Adjudication Panel for England, depending on the nature and extent of the complaint.

- 10.2 The allowances to which this section refers will be

- Basic
- Special Responsibility
- Childcare and Dependent Carers, and
- Travel and Subsistence

**THE SCHEDULE  
MEMBERS' ALLOWANCES 2011 / 2012**

**1. Basic Allowance**

The Basic Allowance for the year is £10,006

**2. Special Responsibility Allowances**

The following Special Responsibility Allowances are payable, as appropriate, in addition to the Basic Allowance:-

<b>Leader of the Council</b>	£35,022
<b>Deputy Leader of the Council</b>	£22,513
<b>Members of the Cabinet</b>	£17,510
<b>Chairs of the:</b> <ul style="list-style-type: none"> <li>▪ Assembly</li> <li>▪ Development Control Board</li> <li>▪ Personnel Board</li> <li>▪ Licensing &amp; Regulatory Board</li> </ul> <b>Lead Members of the following Select Committees:</b> <ul style="list-style-type: none"> <li>▪ Health and Adult Services</li> <li>▪ Children's Services</li> <li>▪ Safer and Stronger Community</li> <li>▪ Living and Working</li> <li>▪ Public Accounts and Audit</li> </ul> <b>Chief Whip</b>	£3,142
<b>Deputy Chairs of the:</b> <ul style="list-style-type: none"> <li>▪ Assembly</li> <li>▪ Development Control Board</li> <li>▪ Personnel Board</li> <li>▪ Licensing &amp; Regulatory Board</li> </ul> <b>Deputy Lead Members of the following Select Committees:</b> <ul style="list-style-type: none"> <li>▪ Health and Adult Services</li> <li>▪ Children's Services</li> <li>▪ Safer and Stronger Community</li> <li>▪ Living and Working</li> <li>▪ Public Accounts and Audit</li> <li>▪</li> </ul>	£150 per meeting when required to act as Chair
<b>Independent Members of the Standards Committee:</b> Independent Chair Independent Members	£1,000 £500
<b>Independent Adviser to PAASC</b>	£300 per meeting
<b>Mayor's Purse</b>	£12,000

**Note** - Only one Special Responsibility Allowance will be payable to any Councillor (the highest allowance applies).

**3. Childcare and Dependant Carers Allowance**

- 3.1 An allowance set at £6.83 per hour is payable to those Councillors who incur expenditure for the care of dependant relatives or children whilst undertaking approved duties.

**4. Travel and Subsistence Expenses**

- 4.1 Reimbursement of travel expenses via public transport will be the actual fare paid. Reimbursement of costs incurred by Councillors using their own motor vehicle, subsistence costs in respect of meals and costs involving an overnight stay will be reimbursed at the appropriate rate as shown on the Councillors' claim forms for travelling expenses and subsistence costs.

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